

How to Complete the Pre-Authorized Debit Agreement (PAD) Form:

Please print clearly. Double check that account transfer numbers are correct.

1- In the top banner please check only one box. At this time you will most likely be checking “New Authorization.” When you decide to make changes (or cancel) you will need to get a new form from the office.

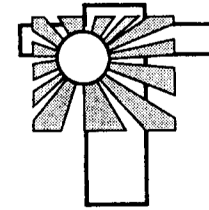
2- Fill in your personal and financial information. The Account Information can be found along the bottom of your cheques. Please staple a voided cheque onto the form. We will need this to verify information at the Credit Union.

3- How much would you like us to transfer each month? **Do not use the variable choice. Do not fill in CPA type.**

4- We will begin using Pre-authorized Debits on May 15, 2019 (**05/15/19**). If you would like us to begin on a different date you may fill it in here. Please leave the “Last Due Date” blank. This is an ongoing transfer. However, you may make changes or cancel at any time. We require 15 days notice (in writing) to make changes.

5- Please sign and date the forms. If you only need one signature on your cheques then you will only need one signature here. (If you need 2 signatures on your cheques then you will need 2 signatures here.)

**Blessed
Sacrament
Parish**



**Why Use the Pre-Authorized
Debit Plan:**

The church is dependant on your donations. Pre-authorized debit allows you to set the amount of your monthly donation and then forget about it. Each month (on or about the 15th) we would withdraw the set amount from your account. The benefits of this are: no need to remember your envelope each week (or month), no need to have cash on hand each Sunday to fill the envelope, no cheques to write out, environmentally friendly, you control the amount and can change it whenever you like.

**Pre-Authorized
Debit**

Questions? Call Myleen at the office (224-1669) ext.5